

1. An **Annual Progress Report** must be submitted to the CHADD National office by 7/31 of each year, with the following attachments:

➤ Signed Forms

- Conflict of Interest
- Confidentiality Agreements
- Satellite Agreement

2. The **Annual Progress Report** covers the period from July 1 through June 30, \_\_\_\_ [year].

3. List Coordinators with contact information for the upcoming year.

<i>POSITION</i>	<i>NAME</i>	<i>PHONE NUMBER</i>	<i>E-MAIL</i>
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Co-Coordinator(s)

*If you have an Advisory Board*

a. Attach a List all other Chapter Advisory Board Members.

4. Number **of Satellite meetings** for the fiscal year # \_\_\_\_\_

5. Average attendance at Satellite meetings: # \_\_\_\_\_

6. Starting balance for the fiscal year: 6/30/ \_\_\_\_ [year]

\$ \_\_\_\_\_

7. Ending balance for the fiscal year: 6/30/ \_\_\_\_ [year]

\$ \_\_\_\_\_

8. Cash on hand

9. \$ \_\_\_\_\_

10. Please summarize your strengths and accomplishments during the reporting period.

11. Please summarize any challenges identified during the reporting period and the steps being taken to address them.

12. What are your Satellite GOALS for the coming year:?

13. How could National provide greater support for your Satellite?