The special education process: Step-by-step diagram

STEP 1: Submit written request to have your child evaluated by the school

OPTION 2.A: If the school does not agree to evaluate your child, you have two options:
  - Request a Due Process Hearing to appeal the decision
  - Accept the decision and the process ends here

STEP 2: The school decides how to handle your request

OPTION 2.B: The school agrees, sign the consent form to allow the school to evaluate your child

STEP 3: Request and review the evaluation results before the Team Meeting

OPTION 4.A: You disagree with the evaluation results

STEP 4: Make a decision about evaluation results

OPTION 4.B: You agree with the evaluation results

STEP 5: Make decision about eligibility for special education and/or related services

OPTION 5.A: Eligible under IDEA — Prepare for IEP meeting
OPTION 5.B: Eligible — Prepare and begin 504 Accommodation Plan
OPTION 5.C: Ineligible for services and the process ends here

STEP 6: Development and approval of IEP during the meeting(s)

OPTION 6.A: Agree and sign IEP
OPTION 6.B: Disagree with portions of IEP; list concerns and sign IEP
OPTION 6.C: Disagree with all — Do not sign and request a meeting to discuss rejected IEP